

University of the Nations
Lecture (First) Phase
Final Student Evaluation & Report

Form C1
Page 1
(02/08)

(Due within 48 hours of course completion. To be filled in by school leader)

INSTRUCTIONS - PLEASE READ CAREFULLY BEFORE COMPLETING FORM

1. This Form C1 should be used every time a lecture phase takes place in order to provide a clear course description with objectives, speakers, topics, primary activities, resource teachers and method of student evaluation, plus the grades of the students who have actually taken the course. A separate Form C2 is required for the Field Assignment/Internship (Second) Phase. **Please keep a copy of this Form C1 at your location.**

2. This Form C1 should be sent to the appropriate U of N office for your region:
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.latin@uofn.edu
 - **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1011, Hermitage, PA 16148, U.S.A. Email: registrar.nacac@uofn.edu
 - **For Europe, Middle East & Africa:** University of the Nations, International Registrar for EMA, Highfield Oval, Harpenden, Herts AL5 4BX, United Kingdom Email: registrar.ema@uofn.edu
 - **For Asia-Pacific:** University of the Nations, International Registrar for Asia-Pacific, Box 195, 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740, U.S.A. Email: registrar.ap@uofn.edu
 - **For India:** Registrar, c/o UofN Pune, GPO Box 127 Pune-411001, M.S. India Email: records@uofnpune.net

3. Explanation of grading system (See the U of N Reference Guide for a fuller explanation of letter grades).
 - A. Letter Grades

A = Excellent	S = Satisfactory	I = Incomplete
B = High Achievement	U = Unsatisfactory	T = Deferred
C = Moderate Achievement	W = Withdrawn	X = Audit
D = Minimum Achievement	N = No credits (800 level courses)	
F = Failing		

 - B. The five grades (A, B, C, D, & S) signify various levels of achievement for which academic credit is recorded.

 - C. The Satisfactory/Unsatisfactory (S/U) are used for DTS/CDTS, 700 level courses and seminars three weeks or less. All other courses/seminars are to be graded with letter grades.

 - D. The remaining categories (W, I, T, N & X) apply to all courses/seminars and signify levels of achievement or circumstances for which credit toward graduation will not be received. For more definition refer to the current U of N catalogue.

 - E. Students that leave class during the first week of school are not to be listed for a grade. Students withdrawing between the second week and prior to the two final weeks of school receive a "W" or "I" grade as appropriate. Students withdrawing during the final two weeks of class receive an "F" or "U" grade.

Course Name _____ **Course Number** _____

Location _____

City

Country

Base Name

Lecture (First) Phase Start Date _____ **Lecture (First) Phase Ending Date** _____

Day/Spell Month/Year

Day/Spell Month/Year

1. Please describe how you feel you met the objectives, as outlined in your previously submitted Form A (U of N Course Registration Form). Include any proposed improvements or revision for the future.

2. Describe your method of student evaluation and how you determined each student's grade, including the weight given to each element. (Example: Student ministry evaluation-25%, Written assignments and reports-25%, Staff interviews-30%, Personal growth-20%, Total 100%.) Applies to all U of N Schools including DTS/CDTS.

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University of the Nations
Lecture (First) Phase
Final Student Evaluation & Report (continued)

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(Due within 48 hours of course completion. To be filled in by school leader)

It is important that we have a short report of what actually happened during each week of your school. Please fill in the following report section along with your student grades. (For Thesis/Special Topic courses, a paragraph describing the course can be substituted for the week by week section. Be sure to describe objectives and primary strategies/activities the students uses to obtain these objectives.)

WEEK 1: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 2: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 3: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 4: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 5: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 6: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

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(Due within 48 hours of course completion. To be filled in by school leader)

WEEK 7: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 8: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 9: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 10: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 11: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Teacher(s)*: YWAMer Yes No, Male Female, Nationality _____ Approx. Age _____
Objectives _____
Primary Activities _____
Resource Materials* _____

WEEK 12: Topic(s) _____
Teacher(s) _____ Genesis (G) In Person (P) or Video (V) _____
Objectives _____
Primary Activities _____
Resource Materials* _____

*Such as books, handouts, films, videos, etc.

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University of the Nations
Field Assignment/Application (Second) Phase
Final Student Evaluation & Report

Form C2
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(Due within 48 hours of course completion. To be filled in by school leader)

INSTRUCTIONS - PLEASE READ CAREFULLY BEFORE COMPLETING FORM

1. This Form C2 should be used every time a Field Assignment/Internship (Second) Phase takes place in order to provide a clear course description with objectives, primary strategies/activities, resource materials and method of student evaluation, plus the grades of the students who have actually taken the Field Assignment/Internship course. Use an additional Form C2 for any Third Phase.

2. This Form C2 should be sent to the appropriate U of N office for your region:
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.latin@uofn.edu
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 - **For Europe, Middle East & Africa:** University of the Nations, International Registrar for EMA, Highfield Oval, Harpenden, Herts AL5 4BX, United Kingdom Email: registrar.ema@uofn.edu
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 - **For India:** Registrar, c/o UofN Pune, GPO Box 127 Pune-411001, M.S. India Email: records@uofnpune.net

Please keep a copy of this Form C2 at your location.

3. Explanation of grading system (See the U of N Reference Guide for a fuller explanation of letter grades).

A. Letter Grades

A = Excellent	S = Satisfactory	I = Incomplete
B = High Achievement	U = Unsatisfactory	T = Deferred
C = Moderate Achievement	W = Withdrawn	X = Audit
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- B. The five grades (A, B, C, D, & S) signify various levels of achievement for which academic credit is recorded.
- C. The Satisfactory/Unsatisfactory (S/U) are used for DTS/CDTS, 700 level courses and seminars three weeks or less. All other courses/seminars are to be graded with letter grades.
- D. The remaining categories (W, I, T, N & X) apply to all courses/seminars and signify levels of achievement or circumstances for which credit toward graduation will not be received. For more definition refer to the current U of N catalogue.
- E. Students that leave class during the first week of school are not to be listed for a grade. Students withdrawing between the second week and prior to the two final weeks of school receive a "W" or "I" grade as appropriate. Students withdrawing during the final two weeks of class receive an "F" or "U" grade.

Course Name _____ Course Number _____

Location _____
City Country Base Name

Begin date Field Assign/Internship Phase _____ End date Field Assign/Internship Phase _____
Day/Spell Month/Year Day/Spell Month/Year

1. Please describe how you feel you met the objectives, as outlined in your previously submitted Form A (U of N Course Registration Form). Include any proposed improvements or revision for the future.

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University of the Nations
Field Assignment/Application (Second) Phase
Final Student Evaluation & Report (continued)

Form C2
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(Due within 48 hours of course completion. To be filled in by school leader)

2. Describe your method of student evaluation and how you determined each student's grade, including the weight given to each element. (Example: Student ministry evaluation-25%, Written assignments and reports-25%, Staff interviews-30%, Personal growth-20%, Total 100%.) Applies to all U of N Schools including DTS/CDTS.

It is important that we have a short report of what actually happened during each week of your school. Please fill in the following report section along with your student grades. (page 4)

Example: WEEK 1

Objectives: Team building.
Primary Strategies/Activities: Teaching on team building, chores for students designed to interact with each other
Tape. Moving in the opposite spirit, by Dean Sherman; Book Report Chapter 1, "We Cannot but Tell" by Ross Tooley
Resource material(s): Tape recorder, books

WEEK 1: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 2: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 3: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 4: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 5: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 6: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

*Such as books, handouts, films, videos, etc.

University of the Nations
Field Assignment/Application (Second) Phase
Final Student Evaluation & Report (continued)

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(Due within 48 hours of course completion. To be filled in by school leader)

WEEK 7: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 8: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 9: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 10: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 11: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

WEEK 12: Objectives _____

Primary Strategies/Activities _____

Resource Materials* _____

*Such as books, handouts, films, videos, etc.

(Continued)

Please take a moment at this point and review what you have already filled in:

- Have you completely filled in all information requested?
- Did you put the beginning and ending dates of the Field Assignment (Second) Phase?

On the next page, please be sure to answer all questions completely, and to include students' grades. Please remember that DTS/CDTS grades are given as satisfactory or unsatisfactory (S or U) instead of letter grades. See Page 1, point 3.A. for other details on grades. If the field assignment dates are multiple, (for example, a week of outreach is done in the middle of the lecture phase), please list the exact dates on bottom of page 4.

University of the Nations
Résumé (CV)

(To be filled in by teachers and school leaders)

Form D

(02/08)

In order to apply the scriptural principle of commendation expressed in the Pauline epistles, the University of the Nations is requesting information from each of our speakers and school leaders. On this form, we ask about your academic, YWAM, and other training, as well as your ministry experience. We do not mean to imply that degrees or diplomas are pre-requisites to be able to minister within the U of N. However, we would like to know of the different ways the Lord has equipped you for your ministry, both formal and informal.

The reasons go beyond academic requirements. We have to answer questions from other institutions concerning the qualifications of our school leaders. But we also have to answer similar questions from insurance companies, governments, and immigration authorities in various countries. The issue is accountability: if we teach accountability as part of the discipleship process, leading to spiritual maturity, we must be ready to live it ourselves. Further, we are accountable not only to academic and government authorities, but to students, students' families, and their pastors. Our primary accountability sphere, after the Lord, is to His Church. As we have information concerning your professional, practical and spiritual qualifications for being a U of N school leader, we are able to commend you to the Church, to governments, and to any other authorities, just as the Apostle Paul commended his co-workers (see Romans 16:1-2, I Corinthians 16:10-11, Ephesians 6:21-22, Colossians 4:10-13 and Titus 3:13).

Thank you for your diligence and faithfulness in providing this information.

On the reverse side are questions to be answered and addresses where the Form D may be sent when finished.



University of the Nations
Résumé (CV) (continued)

(To be filled in by teachers and school leaders)

Form D

(02/08)

Instructions To The School Leader - Please Read Carefully Before Completing Form.

1. Form D is to be used ONLY for school leaders, YWAM teaching staff and visiting teachers OR for those who do not already have current (within 2 years) résumé forms on file at a U of N Provost Office.
2. This Form D should be sent, after the course has finished, to the International Registrar along with the C1/C2. Please keep a copy of this Form D on file at your location.
 - **For Latin America and other Latin nations:** University of the Nations, International Registrar for Latin Records, P.O. Box 1005, Grayson, GA 30017, U.S.A. Email: registrar.latin@uofn.edu
 - **For North America and English-speaking Central America/Caribbean:** University of the Nations, International Registrar for NACAC, P.O. Box 1011, Hermitage, PA 16148, U.S.A. Email: registrar.nacac@uofn.edu
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 - **For India:** Registrar, c/o UofN Pune, GPO Box 127 Pune-411001, M.S. India Email: records@uofnpune.net

Name (Print/Block): _____ Date of Birth: _____
Day/Spell Month/Year

Address: _____
Street City/State
_____ E-mail _____
Zip/Postal Code Country

Please check: Non-YWAM Teacher YWAM Teacher YWAM/U of N School Leader Male Female

College/Faculty: _____ Location(s): _____

Educational Background (attach personal résumé if you prefer)

Name of Institution	Field of Study	Year of Graduation	Degree Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please describe the following on a separate sheet of paper:

1. Church leadership experience and positions held, including dates.
2. Other ministry experience, including dates
3. YWAM schools completed (location and dates).
4. Significant YWAM seminars or conferences attended (location and dates)
5. Books or articles written.
6. Professional memberships.
7. What experience or training has particularly well prepared you for the position of teacher?
8. What languages do you speak and what is your level of proficiency?

AUTHORIZATION: I hereby give my permission for YWAM/U of N to use the information from this résumé in any of the announcements of the course or U of N/YWAM publications.

Signature _____ Date _____
Day/Spell month/Year